

Risk Assessment Form – Silent Disco Party UK

Name: Gareth Sandall - has overall responsibility for health and safety
Activity: Silent Disco
People at Risk: Employees, other contractors, members of the public
Date: 2022/2023

Hazard	Risk	Risk rating (L, M, H,)	Existing Control Measures	Final Rating (L, M, H,)
Manual handling. Loading vehicles & on site	Risk to employees. Injury from incorrect lifting	M	Staff trained in correct procedures for lifting & moving heavy objects	L
Transport to & from events	Road accident. Death or serious injury. Risk to employees	H	Ensure all staff who drive company vehicles have correct insurance, driving license and adhere strictly to the highway code	M
Equipment load in	Risk of injury to employees, other workers, members of the public	L	Make sure no equipment is left in public walkways.	L
Equipment set up/breakdown	Risk of injury to employees, other workers or members of the public	M	Make sure equipment is correctly & safely handled/set up at all times. No wires or trip hazards. Any cables running along the floor covered with hazard tape.	L
Using electrical equipment	Risk of electric shock to employees	M	All equipment regularly checked. Staff trained on how to set up equipment safely.	L
Wireless headsets	Risk to public of damage to hearing	M	Individual volume control on each headset. Staff/technicians trained in how to ensure maximum volume level is safe. Event organisers to be instructed on safe volume.	L

Distributing headsets	Risk of injury caused by overcrowding	M	Ensure all venue capacities are strictly adhered to. Liaise with venue, operations staff and security	L
Wearing headsets	Risk of germ spreading through human contact with headsets	M	Headsets to be wiped down with antibacterial wipes in between sessions	L